The smarter way
to organise
your life

∆GENDA

The personal organiser that makes other personal organisers look thick.

We all spend a great deal of time writing down and looking up information. Names, phone numbers and addresses. Appointments. Daily lists of things to do. Lists of customers, restaurants, shopping.

It's easy to write down this information. The problem is carrying it around – and then finding it **quickly** when we need it.

Some people use a personal organiser. But, let's face it, personal organisers are bulky. That means you have to carry around a chunky book – and when you don't, you're cut off from your old information, and have to scribble down new information on scraps of paper.

The longer you've used a personal organiser, the thicker (and untidier) it gets – and the longer it takes to find the information you need.

And all the time there's the worry of what would happen if you were ever to lose it!

Specifications

Dimensions	Length: 175mm Width: 85mm Depth: 20mm.
Weight	275 grams (including built-in rechargeable batteries).
Power Supply	Internal NicCad rechargeable batteries (charger/mains adaptor included). Adaptor for disposable 9v. battery available
Display	80 character LCD (4 lines by 20).
Processor	Hitachi 6303 microprocessor, high speed (4.9MH2). Custom IC. 32k ROM (holding all software). Internal 100 year clock/calendar, audible alarms.
On-Board Memory	32k RAM (expandable to 64K).
Auxilliary Memory	2 drives for 32k removable RAM Storage Cards with long-life lithium batteries for security back-up and off-line storage.
Interfaces	Choice of Parallel interface and RS232C Serial interface via adjustable cable, to interface with a wide range of printers and PCs.
Keyboard	Elastomeric/membrane keyboard providing:

- a-z alpha keys
- shifted punctuation and symbols
- separate numeric keyboard
- special-purpose function keys
- programmable keys for custom features

PLUS – Microwriting chord keys for rapid text entry

Built-in Software	– AgendA database/organiser software with real-time search facility – AgendA word-processing software with full editing formatting facilities – AgendA communications software
Optional extras	– 32k Storage Cards – Parallel or RS232 Serial or PC cable – special programs on ROM cards – adaptor for 9 volt disp battery

AGENDA

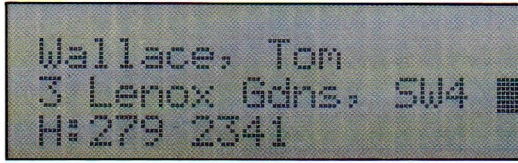**The AgendA – the smarter way to organise your life.**

The AgendA is slim enough to slip into an inside pocket or handbag – yet can do everything a personal organiser can do, and more.
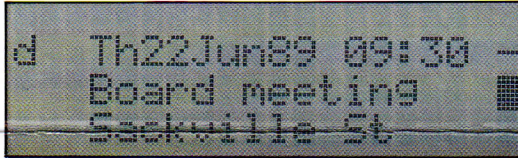
Because the AgendA has a brain, it'll find any information you have keyed into it, in a matter of seconds. And a great deal of work has gone into making sure that it's really easy-to-use

```
Wallace, Tom
3 Lenox Gdns,  SW4 ▉
H:279 2341
```
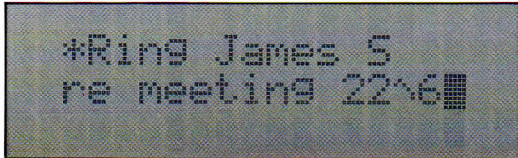
Phone and Address Book:

You can find any entry in seconds. And even if you've forgotten the surname, the AgendA will trace it from the first name or any other word you've keyed in with it.

```
d    Th22Jun89 09:30 —
     Board meeting
     Sackville St
```
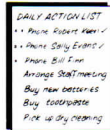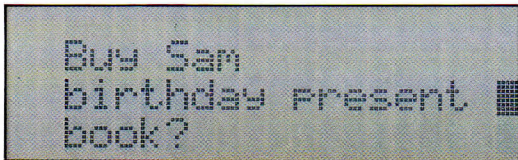
Appointments Diary:

You can key in appointments for any date up to the year 2050, with a discreet alarm to remind you when you are due anywhere. You can see your appointments on the screen, or print them out.

```
*Ring James S
re meeting 22\6▉
```
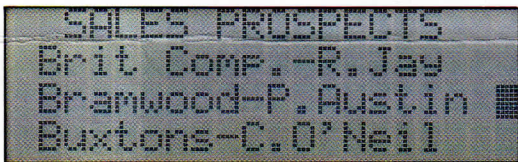
Daily Action List:

Instead of writing out that long list every day, the AgendA keeps a clean and up-to-date list, divided into phone calls, people to see, letters to write – with the urgent items shown first.
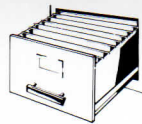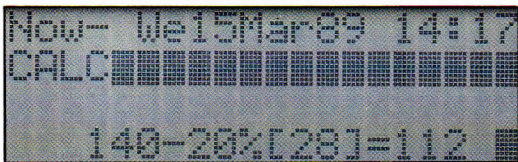
```
Buy Sam
birthday present
book?
```

Note-Pad:

Make notes as you go along – and if you like transfer them at a key stroke to your diary, daily action list or phone book – or indeed to your PC.

```
   SALES PROSPECTS
Brit Comp.—R.Jay
Bramwood-P.Austin ▉
Buxtons-C.O'Neil
```
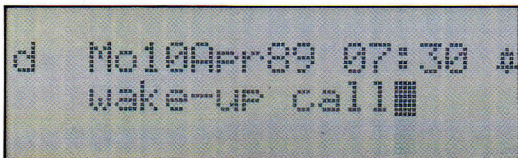
Information Filing System:

Easy access to customer lists, travel itineraries, credit card numbers, restaurants – and a wealth of other data which you can inspect or print out in alphabetical order, date order, product type or however you like.

```
Now- We15Mar89 14:17
CALC▉▉▉▉▉▉▉▉▉▉▉▉
        140-20%[28]=112 ▉
```

Calculator:

The AgendA acts as a calculator with a difference: full details of the calculations are shown on the screen so you can see what figures you put in, as well as the answer.

```
d    Mo10Apr89 07:30 ♦
     wake-up call▉
```
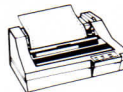
Alarm Clock:

Use your AgendA to set an alarm to wake you in the morning – or to remind you when you have to leave for an appointment or make a phone call – and the screen reminds you what it is you wanted to remember.

Extension to your PC:

Your AgendA can pass information to your PC or receive information from it. So you can capture information for your PC on the move – or carry around any part of your data-base with you.

Pocket Word-Processor:

A powerful built-in word processing programme, so that you can write letters or reports – and print out the results.

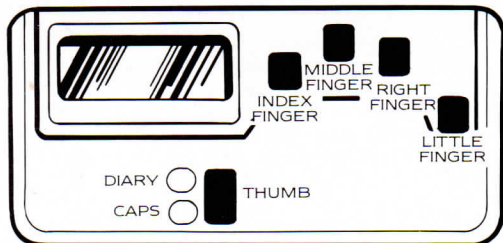## Microwriting – an amazing way to learn "touch-typing" in one hour:

In addition to the familiar A-to-Z and number keys, the AgendA has seven black keys (one for each finger of one hand, plus two shift keys) to enable you to benefit from the unique system of "Microwriting".

It is up to you whether you want to teach yourself "Microwriting" (all the AgendA's
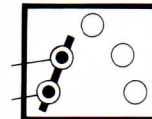
Why is Microwriting so easy?

The secret lies in the simple Microwriter learning system, which is based on the **shapes** of the letters.

Each of the fingers of your right hand "belongs" to one of the 5 main Microwriting keys.

For example, you Microwrite the letter I by pressing the thumb and index finger like this: think of yourself as creating the shape with your fingers.

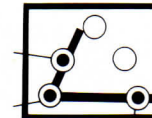The letter L involves pressing the thumb, index finger and little finger.

functions can be enjoyed **without** it) but, for a small investment of your time, you could learn to write notes, records and letters onto the AgendA at normal handwriting speed or faster – and **far faster** than you can "hunt and peck" on a typewriter or computer.

All of the letters of the alphabet, numbers and punctuation marks are based on easy-to-remember patterns related to the shape or character of the letters and numbers. Microwriting on the AgendA opens up an opportunity for you to **produce printed text on your own, just as if you were a touch-typist.**

MICROWRITER SYSTEMS plc   **MODEL**
MITCHAM SURREY
ENGLAND   **32K**

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